

Upcoming events

- Members of the Steering Committee will update the community on their work and the chairs of the Human Resources and Funding subcommittees will share what their groups have been working on at the [December 19th Virtual Q&A](#), 12-1pm.

Steering Committee

- A [timeline for the activities](#) the Steering Committee will undertake to get to their recommendation to DPI was updated.
- Two groups of collaborators will be involved in the above activities. One group, the Core Recommendation Collaborators (CRC), will be a small group of individuals who will assist with the drafting of the recommendations. The other will be a larger group that will work on refining the draft with the Steering Committee. The Steering Committee will review a job description and application for these groups at their January meeting.
- [Roles for above timeline](#) were also considered. WiLS will continue as the project managers, but will not be involved in designing processes, facilitating meetings, or any decision-making. They will be taking more of an administrative support role and will act as a resource for the results of the workgroups. Russell Consulting will be the facilitators for this phase. The Steering Committee will have an increased role in writing, creating agendas, etc. The Steering Committee voted to have WiLS and Russell Consulting bring proposals for this work to the January meeting.
- Two minor revisions were made to the “[Expectations of Steering Recommendations](#)” document.
- The committee briefly reviewed three documents of information provided by systems that will be used to inform the development of its recommendations. The [documents](#) are part of the December 7, 2017 meeting materials and are PLSR System Background and County Relationships, System Director Duties Covered in Workgroup Models, and System Director Duties Related to Administration.
- The focus group process is being coordinated by Russell Consulting. Three focus group sessions will be held: in the Northeast part of the state on January 9th, in the Northwest on January 10th and in the South Central part of the state on January 11th. Russell Consulting will present information and initial observations about the focus groups to the Steering Committee at their January 18, 2017 meeting. Based on the results of the focus groups, Russell Consulting will develop a survey that will go out to the public library and library system community from February 12th to 26th.

Workgroups

- December 7th Steering Committee [workgroup updates](#).