Workgroup updates for PLSR Steering Committee
November 2017

Chapter 43
- Project manager will deliver assignments to workgroup members to review parts of Chapter 43 on December 4th to begin developing a matrix of potential change scenarios and considerations based on potential outcomes of workgroup models and structure development that will be done by the Steering Committee.

Collections Workgroup
- Workgroup met on October 26th
- Feedback from review panel has been incorporated into their model. The biggest feedback was related to the lack of information about digital preservation in the model.
- The group continues working on their staffing recommendations for their models, which they will discuss at their December meeting.
- One of the major points of discussion at WLA was around groups in the state who are already providing services outlined in the model (BadgerLink, Recollection Wisconsin, WiLS, etc.). Information is being gathered about how the work of these existing groups align with the model and differ from the model.
- Next meeting is December 14.

Consulting and Continuing Education Workgroup
- Workgroup met on November 14th
- Discussed feedback from WLA, especially the feedback related to the proposed staffing model.
- Reviewed drafts of service model descriptions and information that will be sent to the review panel on December 8th
- Began development of an organizational chart. This is in draft stage and still in need of review panel feedback.
  - The idea is a four-person management team. Each would be the manager and also part of the team across the state for four different areas of the consulting service the workgroup has developed. These statewide teams would provide efficiency and ensure statewide equity for the different consulting services.
  - The structure also provides flexibility to address specific needs in specific geographic areas as all consultants and team members will connect by meeting and collaborating regionally.
  - Lastly, the consultant staff across the state would also all be connected, including meeting together to ensure cohesive vision planning and vision for the service. Also, to allow for project/action teams to be formed as needed.
- Set assignments for beginning drafts of other parts of the workgroup report
- The workgroup will begin discussing potential implementation recommendations at their next meeting.
- Next meeting dates: January 9, 2018, February 2, 2018, and March 2, 2018
**Delivery Workgroup**

- Workgroup met on November 15th
- Discussed feedback from WLA
- The workgroup is drafting the report pieces for the following to be sent to the review panel:
  - The workgroup discussed their framework for their recommendations for both regional service options and connecting regions across the state. There will be a budget range established for regions and connecting regions. How delivery is provided (in-house or vendor) in each region and how regions would be connected would be determined through a competitive bid process.
  - Discussed organizational structure. Administratively, they believe that a central body would be necessary to oversee bid processes (including negotiating and managing contracts for regions for private vendors and connecting regions as needed), delivery standards, safety, centralized purchasing, and coordination.
  - Other specifications about the service model along with scenarios of what this looks like for libraries.
  - Further refining cost information for the model.
- The workgroup will further discuss potential implementation ideas, but did talk briefly about phasing in and test-piloting.
- Next meeting date January 17th.

**ILL and ILS Workgroup**

- Workgroup met on November 1st.
- The group discussed what regions they would recommend for their regional ILL model, and further discussed the need for regional ILL clearinghouses. The group will continue this discussion at their next meeting.
- A document is being prepared about how WISCAT aligns and does not align with the proposed model for the workgroup’s next discussion.
- Working documents are being revised to include feedback from their review panel. Themes from the review panel feedback can be found in the notes from November 1.
- Group is discussing and finalizing governance recommendations and determining funding priorities for the elements of their models.
- Product requirements are being prepared to send to vendors in order to get very rough estimates of platform costs. These requirements will be finalized at the November 30 meeting.
- Next meetings are November 30 and December 18.

**Resource Libraries Workgroup**

- The workgroup met on November 27th.
- They discussed all the different information they’ve gathered, current law related to resource libraries, and the potential future scenarios for resource libraries they mapped out as a workgroup. From this discussion they came to two recommendations ideas that fit together that they will be sending to review panels (including resource library and system directors).
One state resource library that will be responsible for the development of and access to specialized collections, by statute. As part of this, it the following is stressed as being and important components to this:

- All libraries have specialized collections that contribute to a statewide cultural history.
- Partnership with other institutions (Recollection WI/DPLA, State Historical Society)

That there be no regional resource libraries. Instead, regional services provided by libraries would be contracted through the coordinated service models as needed and determined best. As part of this, the workgroup sees these ideas as a guiding principle:

*Recognize that those with direct experience in serving patrons are important in developing and providing services for patrons. Working to leverage the resources currently [provided] throughout the state in libraries that have capacity and expertise and ensure that libraries have fair and equitable compensation for serving in these roles.*
*Ensure that statute isn’t bogged down with procedure.*

- Workgroup next meets in early January.

**Technology Workgroup**

- Workgroup met on November 14.
- The primary focus of the meeting was the staffing model: how many staff should there be? What would their duties be? The group is getting information from WiscNet about their network support staffing model and will be developing a model for their next meeting.
- Next meeting is December 12.